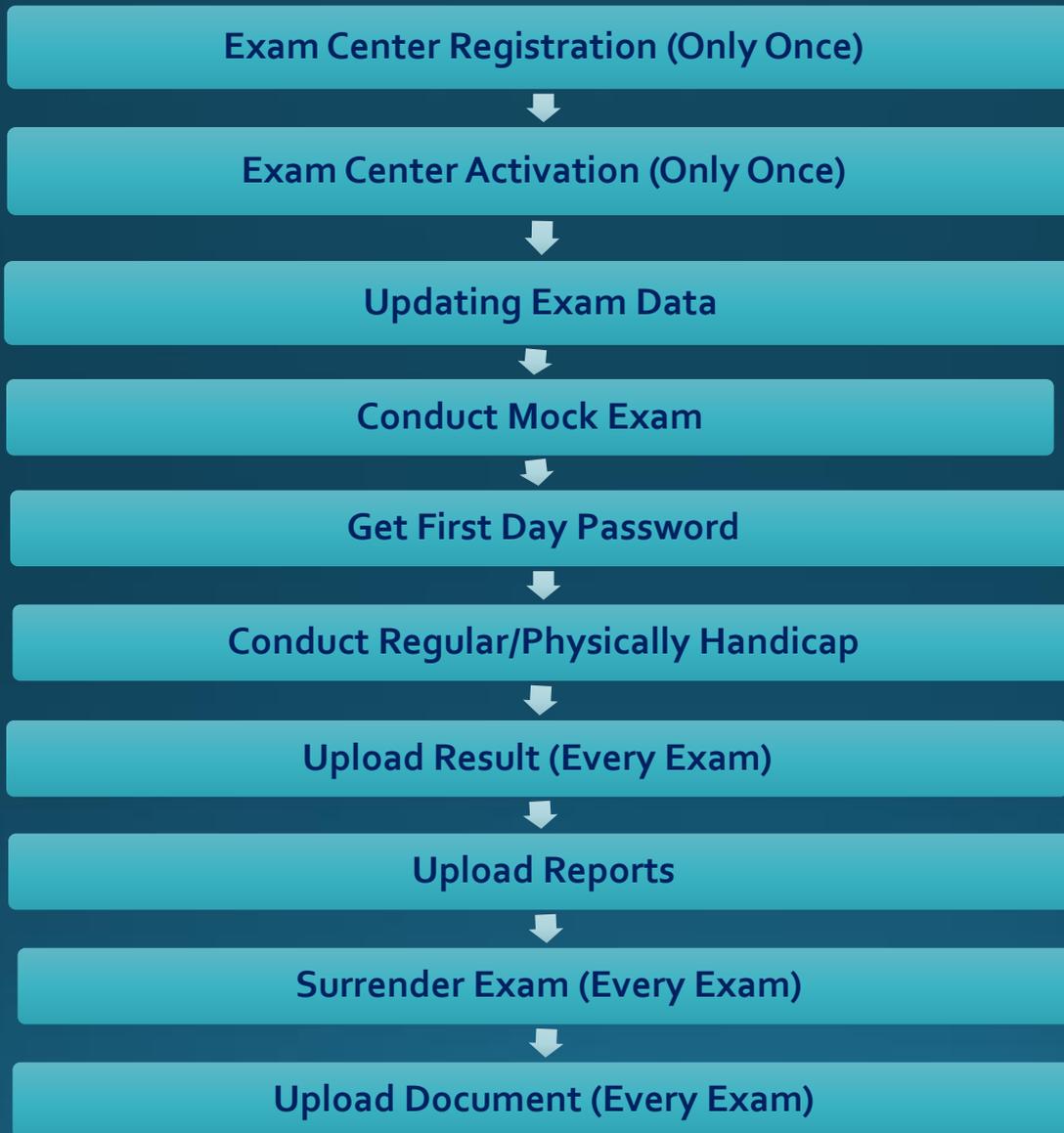


# MS-CIT Server Guide

Sequence of activities that will be performed by Exam Centers in order to conduct MS-CIT Online Examination on MS-CIT Sever PC.



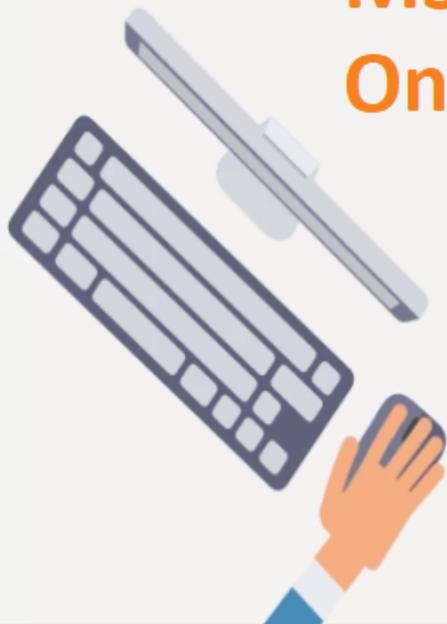
Double click on the '**MSCIT\_Server**' icon, available on the desktop of the Server Computer.



First, **Splash Screen** will appear.

# Splash Screen

## Welcome to MS-CIT Online Examination



We will start in few seconds...

Best viewed in 1366 x 768 screen resolution

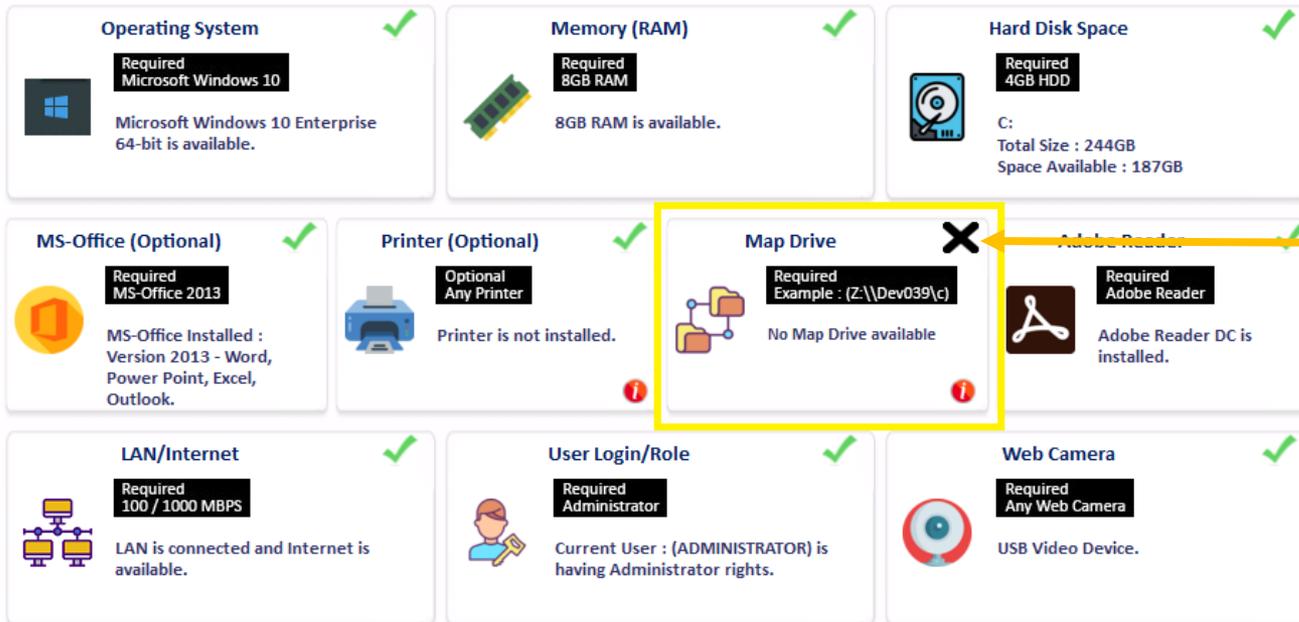
This is the starting screen of the application.

# System Pre-requisite

## System Pre - requisite

1. The System Pre - requisite screen will appear after the splash screen.
2. when all or any of the system requirement is not met, blinking in the (black and red)  appears against that System Requirement point as shown in the Figure.
3. In order to continue conducting exam,  must disappear.
4. Click on **Exit** to exit from the application.

### System Pre-requisite



The screenshot displays a grid of system requirements. Each requirement is in a white box with a green checkmark in the top right corner. The 'Map Drive' requirement is highlighted with a yellow border and has a red 'X' icon in its top right corner. A red 'X' icon is also present in the top right corner of the 'Printer (Optional)' requirement. A red 'X' icon is also present in the top right corner of the 'Adobe Reader' requirement. A red 'X' icon is also present in the top right corner of the 'Map Drive' requirement. A red 'X' icon is also present in the top right corner of the 'Map Drive' requirement. A red 'X' icon is also present in the top right corner of the 'Map Drive' requirement.

Requirement	Status
Operating System (Required Microsoft Windows 10)	Met (64-bit is available)
Memory (RAM) (Required 8GB RAM)	Met (8GB RAM is available)
Hard Disk Space (Required 4GB HDD)	Met (Total Size: 244GB, Space Available: 187GB)
MS-Office (Optional) (Required MS-Office 2013)	Met (Version 2013 - Word, Power Point, Excel, Outlook)
Printer (Optional) (Optional Any Printer)	Not Met (Printer is not installed)
Map Drive (Required Example : (Z:\\Dev039\\c))	Not Met (No Map Drive available)
Adobe Reader (Required Adobe Reader)	Met (Adobe Reader DC is installed)
LAN/Internet (Required 100 / 1000 MBPS)	Met (LAN is connected and Internet is available)
User Login/Role (Required Administrator)	Met (Current User : (ADMINISTRATOR) is having Administrator rights)
Web Camera (Required Any Web Camera)	Met (USB Video Device)

 Denotes Pre-requisite does not match.

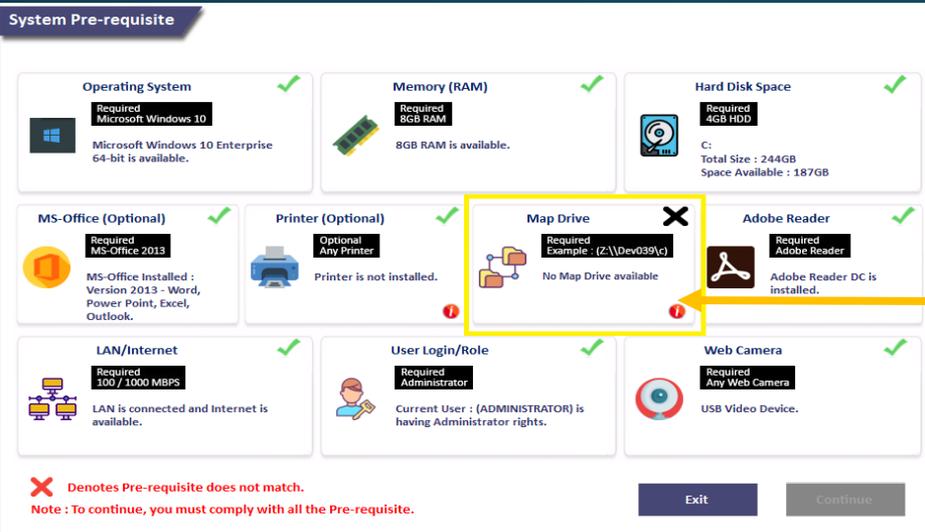
Note : To continue, you must comply with all the Pre-requisite.

Exit 

# System Pre-requisite (Contd.)

## Map Drive

1. Map Drive is required to save Exam Backup on Alternate Path. When exam starts, backup I taken on local drive and then copied to alternate path
2. As shown in Figure, if Map Drive is not present or disconnected then click on information icon  to display Easy Guide solution for Map Drive.



**System Pre-requisite**

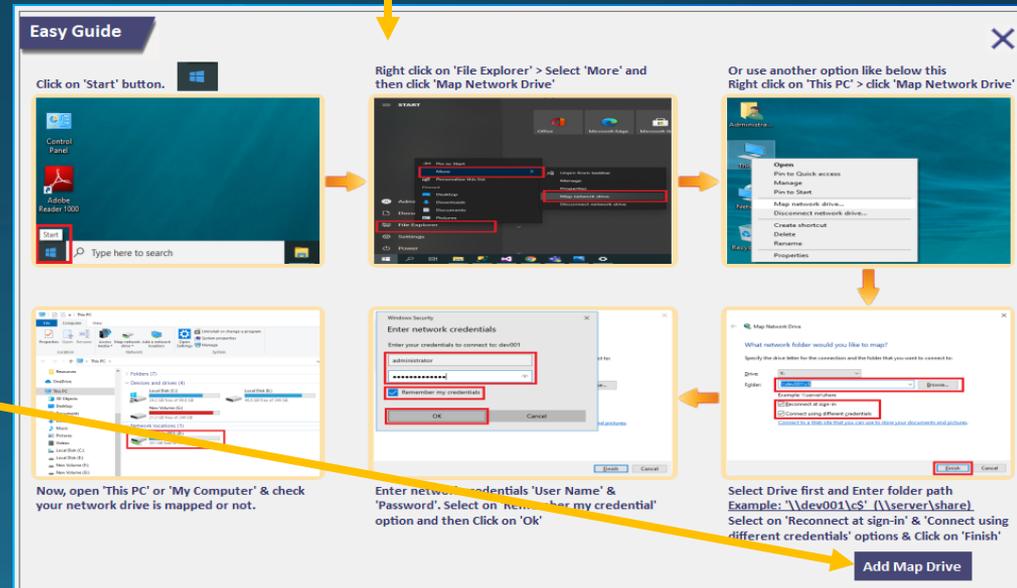
- Operating System** ✓ Required Microsoft Windows 10. Microsoft Windows 10 Enterprise 64-bit is available.
- Memory (RAM)** ✓ Required 8GB RAM. 8GB RAM is available.
- Hard Disk Space** ✓ Required 4GB HDD. C: Total Size : 244GB. Space Available : 187GB.
- MS-Office (Optional)** ✓ Required MS-Office 2013. MS-Office Installed : Version 2013 - Word, Power Point, Excel, Outlook.
- Printer (Optional)** ✓ Optional Any Printer. Printer is not installed.
- Map Drive** ✗ Required Example : (Z:\\Dev039\\c). No Map Drive available.
- Adobe Reader** ✓ Required Adobe Reader. Adobe Reader DC is installed.
- LAN/Internet** ✓ Required 100 / 1000 MBPS. LAN is connected and Internet is available.
- User Login/Role** ✓ Required Administrator. Current User : (ADMINISTRATOR) is having Administrator rights.
- Web Camera** ✓ Required Any Web Camera. USB Video Device.

✗ Denotes Pre-requisite does not match.  
Note : To continue, you must comply with all the Pre-requisite.

Exit Continue

## Steps To add Map Drive

3. Click on **Add Map Drive** button to add the Map Drive.
4. Map drive is added to recover data in case server crashes or due to any technical difficulties.



**Easy Guide**

Click on 'Start' button.

Right click on 'File Explorer' > Select 'More' and then click 'Map Network Drive'

Or use another option like below this Right click on 'This PC' > click 'Map Network Drive'

Now, open 'This PC' or 'My Computer' & check your network drive is mapped or not.

Enter network credentials 'User Name' & 'Password'. Select on 'Remember my credential' option and then Click on 'OK'

Select Drive first and Enter folder path Example: '\\dev001\\c\$' \\server\share. Select on 'Reconnect at sign-in' & 'Connect using different credentials' options & Click on 'Finish'

Add Map Drive

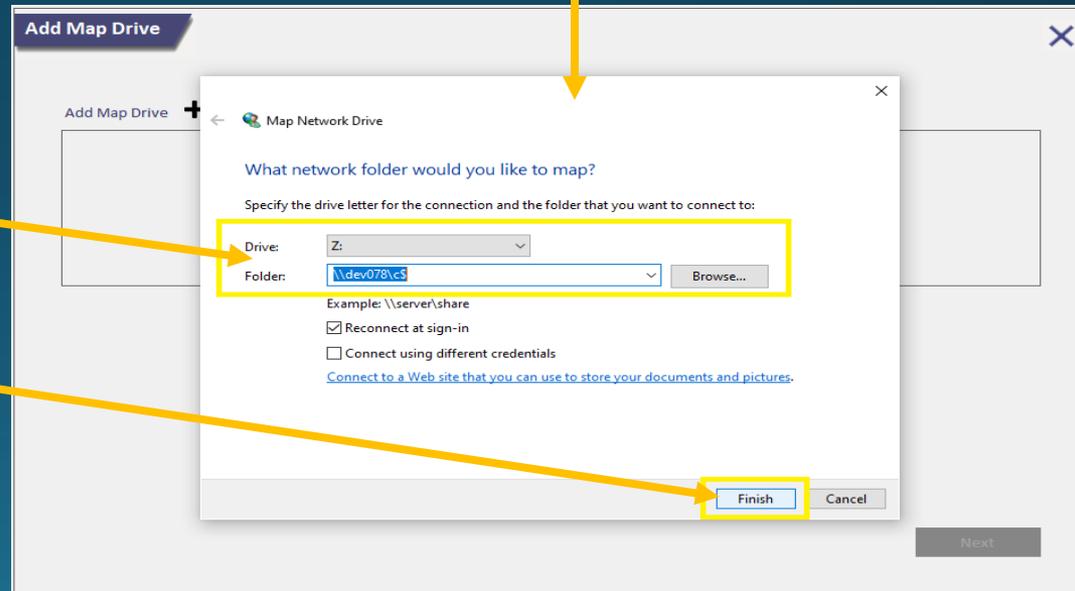
# System Pre-requisite (Contd.)

## Add Map Drive

1. Click on **Add Map Drive icon** **+** to add map drive.
2. After clicking on **+** icon, application will display **Map Network Drive** screen as shown in the Figure.

## Add Map Drive

3. Select **Drive** from the dropdown list & click on **Browse** button to select a **Folder**.
4. Then click on **Finish** button to add the selected Map Drive.
5. Repeat step 1, 3 & 4 to add another Map Drive.



# System Pre-requisite (Contd.)

## Add Map Drive



1. The drives which are mapped in OS are displayed in the screen. Only 1 drives will be displayed on the screen.
2. If user wants to disconnect the Map Drive then click on **Delete** (if it is really required) icon.
3. Click on **Next** button to Proceed further.

# System Pre-requisite (Contd.)

## System Pre - requisite

### System Pre-requisite

The screenshot displays a 'System Pre-requisite' window with the following sections:

- Operating System:** Required Microsoft Windows 10. Status: Microsoft Windows 10 Enterprise 64-bit is available. (Green checkmark)
- Memory (RAM):** Required 8GB RAM. Status: 8GB RAM is available. (Green checkmark)
- Hard Disk Space:** Required 4GB HDD. Status: C: Total Size : 244GB, Space Available : 187GB. (Green checkmark)
- MS-Office (Optional):** Required MS-Office 2013. Status: MS-Office Installed : Version 2013 - Word, Power Point, Excel, Outlook. (Green checkmark)
- Printer (Optional):** Optional Any Printer. Status: Printer is not installed. (Red exclamation mark)
- Map Drive:** Required Example : (Z:\\Dev039\\c). Status: Map Drives Available : Z: (\\dev078\\c\$). (Green checkmark)
- Adobe Reader:** Required Adobe Reader. Status: Adobe Reader DC is installed. (Green checkmark)
- LAN/Internet:** Required 100 / 1000 MBPS. Status: LAN is connected and Internet is available. (Green checkmark)
- User Login/Role:** Required Administrator. Status: Current User : (ADMINISTRATOR) is having Administrator rights. (Green checkmark)
- Web Camera:** Required Any Web Camera. Status: USB Video Device. (Green checkmark)

At the bottom, there are two buttons: 'Exit' and 'Continue'.

1. When all the System requirements are met,  appears against all the points as shown in the Figure.
2. Click on **Continue** button to proceed further.
3. Click on **Exit** to exit from the application.

# Exam Center Registration & Activation

# Exam Center Activation (Only Once)

## Exam Center Activation

1. Exam Controller must enter **Exam Center Code** to register & activate.
2. If Exam Center Code is found to be incorrect then application displays an error message as shown in the Figure.

**Note:** Before doing registration please check that your MS-CIT Server PC is connected to internet.

Registration  
MS-CIT  
Online Examination  
Tuesday, May 31, 2022  
Exam Center not registered yet  
Exam Center Activation

Exam Center Code: 7000 ×  
Exam Center Password:

Invalid exam center code.

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# Exam Center Activation (Contd.)

## Exam Center Activation

1. If correct Exam Center Code is entered application displays the name of the Exam Center against **Exam Center Name**.
2. Next, Enter **Exam Center Password**.

**Note:** The screen will display **Exam Center not registered yet** in the Top Left corner below the banner.

The screenshot displays the 'Exam Center Activation' interface. At the top, there is a navigation bar with the MS-CIT logo and the text 'Online Examination'. The date 'Thursday, May 26, 2022' is shown on the right. A banner at the top left reads 'Exam Center not registered yet'. Below this, the 'Exam Center Activation' section contains a form with the following fields:

Exam Center Name	Exam Center Six Thousand
Exam Center Code	6000 ✓
Exam Center Password	

A 'Register & Activate' button is located at the bottom right of the form area. The footer includes the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE © 2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Exam Center Activation (Contd.)

## Exam Center Activation

1. If Exam Center Password is found to be incorrect then application displays a message as shown in the Figure.
2. Re-enter **Exam Center Password** to proceed further.

Registration

**MS-CIT**  
Online Examination

Thursday, May 26, 2022

Exam Center not registered yet

Exam Center Activation

Exam Center Name: Exam Center Six Thousand

Exam Center Code: 6000 ✓

Exam Center Password: \*\*\*\*\* ✗

Invalid exam center password.

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# Exam Center Activation (Contd.)

MS-CIT Online Examination

Thursday, May 26, 2022

Exam Center not registered yet

Exam Center Activation

Exam Center Name: Exam Center Six Thousand

Exam Center Code: 6000 ✓

Exam Center Password: \*\*\*\*\* ✓

Exam Coordinator Password:

Register & Activate

Empowered by Maharashtra State Board of Technical Education MSBTE ©2022 Developed by PC Technowledge Center Pvt. Ltd.

## Exam Center Activation

1. System will check the Center Code and Center Password for validity with MSBTE's remote server and if found correct it will end the Online Registration process here and you will be asked to enter **Exam Coordinator Password** to continue Center activation process.

MS-CIT Online Examination

Thursday, May 26, 2022

Exam Center not registered yet

Exam Center Activation

Exam Center Name: Exam Center Six Thousand

Exam Center Code: 6000 ✓

Exam Center Password: \*\*\*\*\* ✓

Exam Coordinator Password: \*\*\*\*\* ✓

Register & Activate

Empowered by Maharashtra State Board of Technical Education MSBTE ©2022 Developed by PC Technowledge Center Pvt. Ltd.

2. If correct **Exam Coordinator Password** is entered then these button is enabled.

# Exam Center Activation (Contd.)

## Exam Center Activation

1. If Exam Center is already Activated then application displays a message (**This exam center is already activated**).
2. In that case, application displays Multiple Activation done by the Exam Center.

The screenshot displays the MS-CIT Online Examination System interface. The top navigation bar includes the MS-CIT logo, the text 'Online Examination', and the date 'Thursday, May 26, 2022'. A sidebar on the left contains icons for Registration, Backup, Update Exam, Conduct Exam, Reports, Result Upload, and Surrender Exam. The main content area shows a message 'Exam Center not registered yet' and a section titled 'Exam Center Activation'. Below this, there are four input fields: 'Exam Center Name' (filled with 'Exam Center Six Thousand'), 'Exam Center Code' (filled with '6000'), 'Exam Center Password' (filled with '\*\*\*\*\*'), and 'Exam Coordinator Password' (filled with '\*\*\*\*\*'). Each field has a green checkmark to its right. Below the input fields, there is a 'Please wait' message with a loading icon. A dark grey error message box is overlaid on the bottom right, containing the text: 'This exam center is already activated. Multiple exam center activation is denied. For further assistance please contact your LLC / RBTE.' A cartoon character is pointing at the error message box with a yellow arrow.

# Exam Center Activation (Contd.)

## Multiple Center Activation

1. Application displays multiple activation done by the exam center.
2. Exam Center should contact to RBTE regarding multiple activation and further permissions.

The screenshot displays the MS-CIT Online Examination System interface. At the top, it shows 'MS-CIT Online Examination' and the date 'Thursday, May 26, 2022'. A notification banner at the top states 'Exam Center not registered yet'. Below this, the 'Exam Center Activation' section is visible. It includes an 'Activation History' table and a form for entering details for 'Exam Center Six Thousand'.

Activation History :		
Sr#	Activation Date & Time	Server IP
1	25/May/2022 16:43:40	192.168.1.8
2	25/May/2022 16:00:36	192.168.0.106
3	23/May/2022 15:46:50	192.168.1.3

Exam Center Name: Exam Center Six Thousand

Exam Center Code: 6000 ✓

Exam Center Password: \*\*\*\*\* ✓

Exam Coordinator Password: \*\*\*\*\* ✓

Note: Exam Center is already activated, kindly contact your LLC/RBTE.

Register & Activate

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# Exam Center Activation (Contd.)

## Exam Center Activation

1. After Successful Exam Center Activation, application will display a message as shown in the Figure.

**Important:** Once Exam Center is activated, all the Exam Server processes will happen from this PC only.

Exam Center can not have multiple Server PC's in one center.

The screenshot displays the MS-CIT Online Examination System interface. The header includes the MS-CIT logo, the text 'Online Examination', and the date 'Thursday, May 26, 2022'. A navigation sidebar on the left contains icons for Registration, Backup, Update Exam, Conduct Exam, Reports, Result Upload, Surrender Exam, Help, and Info. The main content area shows a message 'Exam Center not registered yet' and a section titled 'Exam Center Activation'. This section contains a form with the following fields: 'Exam Center Name' (Exam Center Six Thousand), 'Exam Center Code' (6000), 'Exam Center Password' (\*\*\*\*\*), and 'Exam Coordinator Password' (\*\*\*\*\*). Each field has a green checkmark to its right. Below the form, there is a 'Please wait' message with a loading icon. A dark grey dialog box with a red 'X' in the top right corner is overlaid on the bottom right, containing the text: 'Exam center activation is done. You are licensed to use this software now.' A yellow arrow points from the text in the first list item to this dialog box. At the bottom of the page, there are logos and text: 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'

# Backup

# Backup

## Backup Screen

1. Once Registration process is done, application navigate the user to the Backup screen as shown in the Figure.
2. This screen displays two options Backup as **Alternate Backup Path** & **Take Backup**.
3. Alternate Backup Path is necessary to set before Take Backup of MSCIT Exam. If Alternate Path is not set, application will display a message as shown in the Figure.

The screenshot shows the MS-CIT Online Examination Backup screen. The top banner includes the MS-CIT logo, 'Online Examination', 'MAY 2022', and the date 'Tuesday, May 31, 2022'. Below the banner, the exam center information '6000 - Exam Center Six Thousand, JALGAON' is displayed. The main content area has a 'Backup' section with two options: 'Alternate Backup Path' and 'Take Backup'. The 'Alternate Backup Path' option is highlighted with a yellow arrow. A message box states 'No Map Drive Available' and 'Alternate backup path is not set. It is compulsory to set alternate backup path.' A cartoon boy character is holding a sign with this message. The bottom of the screen contains logos for Maharashtra State Board of Technical Education and PC Technowledge Center Pvt. Ltd.

**Note:** The screen will display **Center Code** and **Center Name** ( in the Top Left corner below the banner ) as center is now registered.

# Alternate Backup Path

## Alternate Backup Path (Mandator

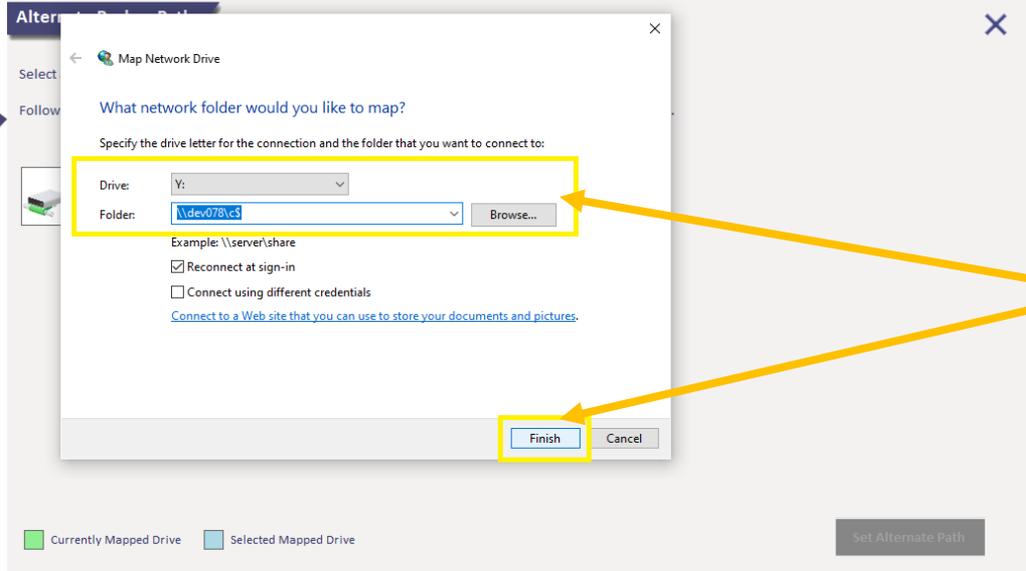
1. Alternate Backup Path must be a mapped drive of some other client PC in the Server Computer.
2. Select **+** to Add or Change the **Alternate Backup Path**.

The screenshot shows the MS-CIT Online Examination System interface. The top navigation bar includes the MS-CIT logo, the date 'MAY 2022', and the time 'Tuesday, May 31, 2022'. The main content area displays the 'Alternate Backup Path' dialog box. The dialog box has a title bar with a close button (X). The main text reads: 'Select a mapped drive to set alternate backup path' followed by a '+' icon. Below this, it says: 'Following mapped drives are available on your system. Select a mapped drive to set alternate backup path.' A list of mapped drives is shown, with 'Z: (\\dev078\DS)' selected. At the bottom of the dialog, there are two checkboxes: 'Currently Mapped Drive' (checked) and 'Selected Mapped Drive' (unchecked). A 'Set Alternate Path' button is located at the bottom right of the dialog. A yellow box highlights the '+' icon, and a yellow arrow points from the text in the adjacent list to this icon.

# Alternate Backup Path (Contd.)

## Map Network Drive

1. System then displays the Map Network Drive window as shown in the Figure to add or change the backup path.
2. Select **Drive & Folder** and click on **Finish** button to Map the selected drive.



# Alternate Backup Path (Contd.)

## Alternate Backup Path (Mandatory)

MS-CIT Online Examination  
MAY 2022  
Tuesday, May 31, 2022  
6000 - Exam Center Six Thousand, JALGAON

**Alternate Backup Path**

Select a mapped drive to set alternate backup path

Following mapped drives are available on your system. Select a mapped drive to Set alternate backup path.

Y: (\\dev078\c\$) Z: (\\dev078\D\$)

Set Alternate Path

Currently Mapped Drive Selected Mapped Drive

1. Selected Mapped Drive will be displayed in blue color.
2. If user wants to disconnect the mapped drive then click on **delete** icon (if it is really required) to disconnect it.
3. After selecting network drive, **Set Alternate Path** button will be enabled.
4. Click on **Set Alternate Path** button to set the selected drive as alternate path.

# Alternate Backup Path (Contd.)

## Alternate Backup Path (Contd.)

1. Currently Mapped Drive will be displayed in green colour.
2. If the path is valid then application will display a message (Your alternate backup path is set) as shown in the Figure.

**Note:** Alternate Backup Path is compulsory to set.

The screenshot displays the 'Alternate Backup Path' dialog box within the MS-CIT Online Examination System. The dialog box prompts the user to 'Select a mapped drive to set alternate backup path'. It lists two available mapped drives: Y: (\\dev078\c\$) and Z: (\\dev078\D\$). The drive Y: is highlighted in green, signifying it is the 'Currently Mapped Drive'. A message box at the bottom of the dialog confirms the selection: 'Your alternate backup path is set with mapped drive Y: (\\dev078\c\$)'. A cartoon character is pointing to this message box. The interface also shows a sidebar with navigation options like Backup, Update Exam, Conduct Exam, Reports, Result Upload, and Surrender Exam. The top header includes 'MS-CIT Online Examination', 'MAY 2022', and 'Tuesday, May 31, 2022'.

# Alternate Backup Path (Contd.)

## Alternate Backup Path (Contd.)

1. When user clicks on **Close** icon, application will display a message as shown in the Figure.
2. Click on **Yes** to close the screen or **No** to cancel the process.

The screenshot displays the MS-CIT Online Examination System interface. The top header includes the MS-CIT logo, 'MAY 2022', and the date 'Tuesday, May 31, 2022'. The user is logged in as '6000 - Exam Center Six Thousand, JALGAON'. The main content area is titled 'Alternate Backup Path' and contains instructions: 'Select a mapped drive to set alternate backup path' and 'Following mapped drives are available on your system. Select a mapped drive to Set alternate backup path.' Two mapped drives are shown: 'Y: (\\dev078\d\$)' and 'Z: (\\dev078\c\$)'. A 'Take Backup' button is visible. A confirmation dialog box is overlaid on the screen, asking 'Do you wish to close?' with 'Yes' and 'No' buttons. A yellow box highlights the 'Close' icon in the top right corner of the configuration window, and another yellow box highlights the 'Yes' button in the dialog box. A cartoon character is standing next to the dialog box.

# Take Backup

## Take Backup

1. Once Alternate Backup Path is set, user can take backup of MSCIT Exam (Recommended).
2. Select **Start Backup** button to take a backup.

The screenshot displays the 'Take Backup' interface within the MS-CIT Online Examination System. The header includes 'MS-CIT Online Examination MAY 2022' and the date 'Tuesday, May 31, 2022'. The user is logged in as '6000 - Exam Center Six Thousand, JALGAON'. The main content area is titled 'Take Backup' and features a 'Backup' sidebar with options like 'Alternate Backup Path', 'Take Backup', 'Verify Alternate Backup Path', 'Data Backup Initialize', and 'Data Backup Started on Alternate Backup Path'. A yellow arrow points from the 'Take Backup' button in the sidebar to the 'Start Backup' button in the main content area. Another yellow arrow points from the 'Start Backup' button to the first step in the list on the right. The footer contains the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'

# Take Backup (Contd.)

## Take Backup

1. After successful backup on Local System & on Alternate Backup Path, application displays the screen with green tick as shown in the Figure.

The screenshot displays the MS-CIT Online Examination System interface during a backup process. The header shows 'MS-CIT Online Examination MAY 2022' and the date 'Tuesday, May 31, 2022'. The location is identified as '6000 - Exam Center Six Thousand, JALGAON'. The main content area features a 'Take Backup' dialog box with a progress flow: 'Verify Alternate Backup Path' (with a green checkmark), 'Data Backup Intialized' (with a green checkmark), and 'Data Backup Successfully taken on Alternate Backup Path' (with a green checkmark). A yellow arrow points to the final step. Below the flow, a message states 'Backup was taken on your Local System & on Alternate Backup Path.' and a 'Start Backup' button is visible. The footer includes 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'

# Update Examination Data

# Download & Update Data

## Download & Update Data

1. Once the Backup taken successfully, **Download & Update Data** screen will be appeared.
2. There must be internet connection available to Update Data.
3. Select an **Exam Event** first and click on **Start Download** button.
4. After clicking on **Start Download** button, application will download all required data to conduct the exam for selected exam event.

**MS-CIT** Online Examination | **MAY 2022** | Tuesday, May 31, 2022

6000 - Exam Center Six Thousand, JALGAON

### Download And Update Data

Updates are ready.  
Select an exam event first and then click on 'Start Download'.

Available exam event for update

May 22 ✓

Start Download

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# Internet Connection Disconnect

## Internet Connection Disconnected

1. If internet connection is disconnected then pop up message comes (Your internet connection is disconnected) as shown in the figure.

The screenshot displays the MS-CIT Online Examination System interface. At the top, it shows 'MS-CIT Online Examination MAY 2022' and the date 'Thursday, Jun 09, 2022'. The user is logged in as '6000 - Exam Center Six Thousand, JALGAON'. The main content area is titled 'Download And Update Data' and contains the message: 'Updates are ready. Select an exam event first and then click on 'Start Download''. Below this, there is a section for 'Available exam event for update' with a button labeled 'May 22'. A large dark grey pop-up message with a red 'X' icon in the top right corner reads: 'Your Internet connection is disconnected.' The pop-up is partially obscuring a cartoon character of a boy. The footer includes 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'

# Download & Update Data (Contd.)

## Download & Update Data

1. Once the download is completed, application will display a message (Your system is updated for May 22 exam event) as shown in the Figure.

The screenshot shows the MS-CIT Online Examination System interface. The top navigation bar includes the MS-CIT logo, the text 'Online Examination', the date 'MAY 2022', and the current date 'Tuesday, May 31, 2022'. The user is logged in as '6000 - Exam Center Six Thousand, JALGAON'. The main content area is titled 'Download And Update Data' and contains the following text: 'Updates are ready. Select an exam event first and then click on 'Start Download'.' Below this text is a box labeled 'Available exam event for update' containing a button for 'May 22' with a green checkmark. A cartoon boy character is holding a sign that says 'Your system is updated for May 22 exam event.' A yellow arrow points from the text in the list to the sign. The footer of the interface includes 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'

# Download & Update Data (Contd.)

## Attendance Report

1. Once data is updated, Reports screen will open & load the Attendance Report.
2. Click on **Attendance Report** button to display the report.
3. Now, application is ready to conduct examination for the selected event.

The screenshot displays the MS-CIT Online Examination System interface. At the top, it shows 'MS-CIT Online Examination' and 'MAY 2022'. The date 'Tuesday, May 31, 2022' is also visible. The user is logged in as '6000 - Exam Center Six Thousand, JALGAON'. The main menu on the left includes options like Backup, Update Exam, Conduct Exam, Reports, Result Upload, Surrender Exam, and Help Info. The 'Reports' section is active, and the 'Attendance Report' button is highlighted. The main content area shows a message: 'Attendance Report is saved at C:\Program Files (x86)\MS-CIT Online Exam\ Documents & Reports Folder'. A yellow box highlights the 'Attendance Report' button, with a yellow arrow pointing to it from the right. The footer contains the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'

# Attendance Report

## Attendance Report

1. After clicking on **Attendance Report** button, the Attendance Report will be displayed as shown in the Figure.

6000\_AR\_May 22\_31052022.PDF - Adobe Acrobat Reader DC (64-bit)

File Edit View Sign Window Help

Home Tools 6000\_AR\_May 22\_... x

118%

Sign In

**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION**  
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**MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)**  
Attendance Report - May 22

Exam Center : 6000 - Exam Center Six Thousand  
Address : Nagar Sathe Marg, Multimedia Annexe

Sr. #	Seat No.	Exam Date & Time	Candidate Photo	Candidate's Specimen Signature	Candidate's Specimen for Appearance	Candidate Signature for Provisional Statement of Marks	Remarks
1	A315554081	30-May-2022					
	SUTARE SIDDHARTH PRAKASH	09:30 AM To 10:30 AM					
2	A315554084	30-May-2022					
	PATHAK RUPESH VIJAY	09:30 AM To 10:30 AM					
3	A315554085	30-May-2022					
	KUTE VAIDAHY SUBHASH	09:30 AM To 10:30 AM					
	A315554086	30-May-2022					

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# Conduct Examination

# Conduct Examination

## Conduct Exam

Conduct Exam has three sub options.

1. **Mock Test:** This option is useful to check the exam setup, network connectivity and to get First Day Password.
1. **Regular:** Conduct regular examination after giving Mock Exam.
2. **Physically Challenged:** Conduct physically challenged examination for Handicap candidates.

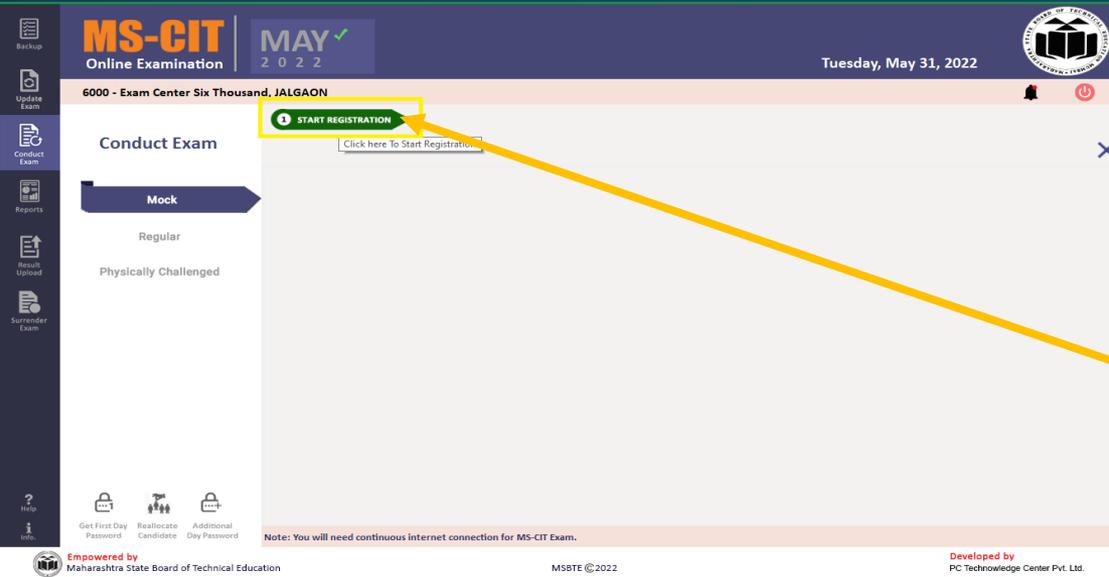
# Conduct Mock Test

# Conduct Mock Examination

## Conduct Mock Exam

1. Before every exam event, it is **compulsory** to **conduct Mock Test on 10 Computers**. Otherwise, application will display an appropriate message.
2. Once the Exam Center is activated, user can conduct Mock Test (Dummy Test).
3. Select **Mock** from Conduct Exam Group to conduct Mock Exam.
4. After Conducting Mock Test, Exam Center will have to upload the Mock Test Data to MSBTE Server.
5. Only after uploading the Mock Test Data, Exam Center will be provided with **First Day Password**.

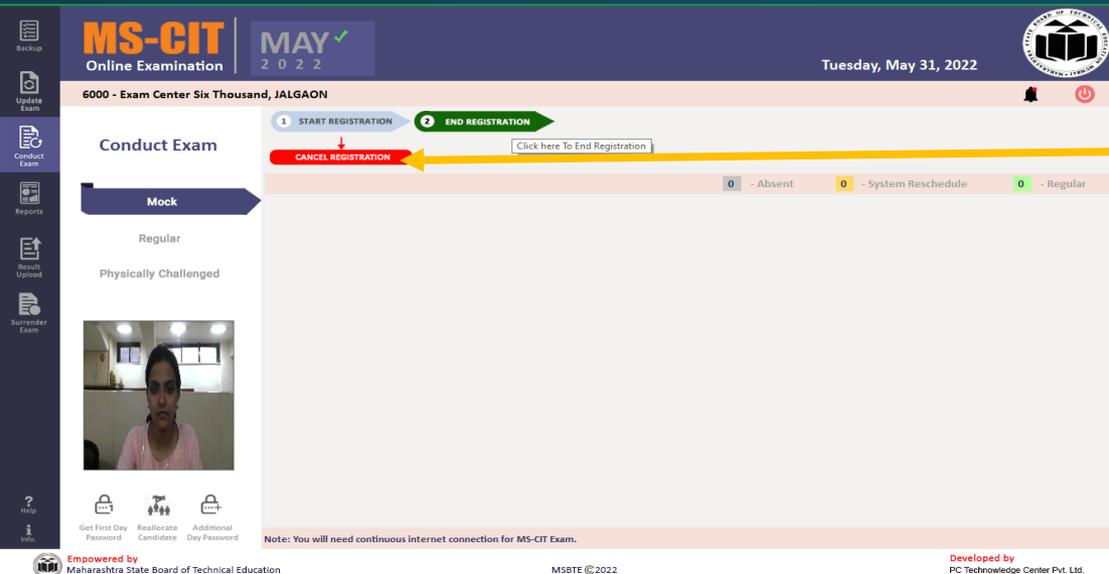
# Conduct Mock Examination



## Mock Exam

1. Before every exam event conducting Mock Test (on 10 Computers) will be compulsory henceforth.
2. Click on **Start Registration** to register Candidates to conduct MSCIT Mock Exam.

**Note:** Mock Test can be conducted without data update.



3. **Cancel Registration** option can be used to stop cancel registration for any reason.

# Conduct Mock Examination (Contd.)

## Mock Exam

1. After Register Candidates to conduct Mock test, click on **End Registration** to end the registration process.

2. Click on this icon to display the Candidate details like Center Code, Seat No., MKCL Learner ID, Candidate Name, Language, etc.

**MS-CIT** Online Examination | **MAY 2022** | Tuesday, May 31, 2022

6000 - Exam Center Six Thousand, JALGAON

**Conduct Exam**

**Mock**

Regular

Physically Challenged

0 - Absent | 0 - System Reschedule | 1 - Regular

ID	Candidate	Center Code	Seat No.	MKCL Learner ID	Candidate Name	Language	System	Status	Registered Time	Attempted Ques.	Objective Ques.	Practical Ques.	Time Elapse
1	Candidate1	6000	12345671	12345671	Candidate1	Marathi	DEV019(192.168.1.104)	Registered	06:31 PM	0	0	0	0 Mins.

Note: You will need continuous internet connection for MS-CIT Exam.

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# Conduct Mock Examination (Contd.)

## Mock Exam

1. Then application will display a confirmation message for ending registration process as shown in the Figure.
2. Select **Yes** to end registration & start the Exam Or Select **No** to cancel the end registration process.

The screenshot displays the MS-CIT Online Examination System interface. At the top, it shows 'MS-CIT Online Examination' and 'MAY 2022'. The date is 'Tuesday, May 31, 2022'. The location is '6000 - Exam Center Six Thousand, JALGAON'. The interface includes a navigation menu on the left with options like 'Backup', 'Update Exam', 'Conduct Exam', 'Reports', 'Result Upload', and 'Surrender Exam'. The main area shows 'Conduct Exam' with a 'Mock' button selected. A candidate's details are displayed: 'Candidate1', 'Seat No.: 12345671', 'Language: Marathi', 'System: DEV019(192.168.1.104)', 'Status: Registered', '06:31 PM', 'Attempted Ques.: 0', '0 : 0', 'P : 0', '0 Mins.'. A confirmation dialog box is overlaid on the screen, asking 'Are you sure you want to End Registration?' in English and Marathi. The dialog has 'Yes' and 'No' buttons at the bottom. A yellow box highlights the 'Yes' button. A cartoon character is standing next to the dialog box. The footer includes 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'by Knowledge Center Pvt. Ltd.'

# Conduct Mock Examination (Contd.)

**MS-CIT** | **MAY** 2022 | Tuesday, May 31, 2022

6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION 3 **START EXAM**

Click here To Start Exam

0 - Absent 0 - System Reschedule 1 - Regular

**Candidate1** R

Seat No. : 12345671  
Language : Marathi  
System : DEV019(192.168.1.104)  
Status : Registered 06:31 PM  
Attempted Ques. : 0 O. : 0 P. : 0  
0 Mins.

Get First Day Password Reallocate Candidate Additional Day Password

Note: You will need continuous internet connection for MS-CIT Exam.

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## Mock Exam

1. After ending registration process, click on **Start Exam** to start the Mock test.
2. When conducting mock exam it is compulsory to solve all the questions and then end the exam.

### First Day Password

To get first day password You can conduct Mock Test (Dummy Test), once the Exam Center is Activated.

# Conduct Mock Examination (Contd.)

## Mock Exam

MS-CIT Online Examination

MAY 2022

Tuesday, May 31, 2022

6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION 3 START EXAM 4 END EXAM

Conduct Exam

Mock

Regular

Physically Challenged

0 - Absent 0 - System Reschedule 1 - Regular

Candidate1 R

Seat No. : 12345671

Language : Marathi

System : DEV019(192.168.1.104)

Status : 6/50 06:31 PM

Attempted Ques. : 50 O. : 15 P. : 35

9 Mins.

Are you sure you want to End Exam?

तुम्हाला परीक्षा संपवायची आहे हे निश्चित आहे का?

आप परीक्षा समाप्त कर रहे हैं यह निश्चित है क्या?

Yes No

Note: You will need continuous internet connection for MS-CIT Exam.

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1. After all the candidates have completed their examination click on **End Exam** to end the Mock examination.

2. Application then will display a confirmation message for ending examination as shown in the Figure.

3. Click on **Yes** to End Examination or **No** to cancel the End Examination process.

# Conduct Mock Examination (Contd.)

## Mock Exam

1. After ending the examination, application will display a message (**Mock exam has been completed**) as shown in the figure.

The screenshot displays the MS-CIT Online Examination System interface. The top navigation bar includes the MS-CIT logo, the date 'MAY 2022', and the location '6000 - Exam Center Six Thousand, JALGAON'. A progress bar shows four steps: 1. START REGISTRATION, 2. END REGISTRATION, 3. START EXAM, and 4. END EXAM. The current step is 'END EXAM'. The main content area shows a 'Please Wait...' message and a candidate's information card for 'Candidate1'. The card includes details such as Seat No. (12345671), Language (Marathi), System (DEV019(192.168.1.104)), Status (6/50), and Attempted Ques. (50). A large modal window in the foreground displays the message 'Mock Exam has been completed.' with a 'Close' button. A yellow arrow points from the text in the first list item to this modal window. The footer contains the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE © 2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Get First Day Password

# Get First Day Password

## First Day Password

1. After completing mock exam, exam center needs to click on "Get First Day Password" then Password is visible.

The screenshot displays the MS-CIT Online Examination System interface. At the top, it shows 'MS-CIT Online Examination' and 'MAY 2022'. The date is 'Tuesday, May 31, 2022'. The exam center is '6000 - Exam Center Six Thousand, JALGAON'. The main menu includes 'Conduct Exam', 'Mock', 'Regular', and 'Physically Challenged'. A dialog box titled 'First Day Password' is open, showing the password for '30/May/2022' as 'R6c@zX7h%4vA'. In the bottom left corner, there are three buttons: 'Get First Day Password', 'Reallocate Candidate', and 'Additional Day Password'. A yellow arrow points from the 'Get First Day Password' button to the dialog box. Another yellow arrow points from the 'Additional Day Password' button to a blue text box below the screenshot.

### Additional Day Password:

Only after completing all slots of the day, you will get the additional day password for next day.

# Conduct Regular/Physically Challenged Exam

# Conduct Examination



**MS-CIT** | **MAY** ✓  
Online Examination 2022

Wednesday, Jun 01, 2022

6000 - Exam Center Six Thousand, JALGAON

Login

Conduct Exam

Mock

Regular

Physically Challenged

Coordinator Password

Controller Password

Next

Note: You will need continuous internet connection for MS-CIT Exam.

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## Login

1. Click on **Conduct Exam** to conduct the examination.
2. Select **Regular** or **Physically Challenged** from the Conduct Exam Group to conduct the exam accordingly.
3. After Selecting Exam Group, **Login Screen** will appear as shown in the Figure.

# Conduct Examination



**MS-CIT** | **MAR.**  
Online Examination 2022

Friday, May 27, 2022

6000 - Exam Center Six Thousand, JALGAON

Login

Conduct Exam

Mock

Regular

Physically Challenged

Coordinator Password



Controller Password



Next

Note: You will need continuous internet connection for MS-CIT Exam.



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## Login

1. Enter **Coordinator Password**.
2. Enter **Controller Password**.
3. Click on **Next** button to start registration process.
4. If Coordinator Password & Controller Password are found to be incorrect then application will display an appropriate error message.

# Conduct Examination (Contd.)

## Start Registration

1. Now, to begin the examination, click on **Start Registration**.

MS-CIT Online Examination | MAR 2022 | Friday, May 27, 2022

6000 - Exam Center Six Thousand, JALGAON

**START REGISTRATION**

Click here To Start Registration

Conduct Exam

Mock

**Regular**

Physically Challenged

Note: You will need continuous internet connection for MS-CIT Exam.

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# Conduct Examination (Contd.)

**MS-CIT** | **MAR** 2022  
Online Examination | Friday, May 27, 2022  
6000 - Exam Center Six Thousand, JALGAON

**Conduct Exam**

Mock  
Regular  
Physically Challenged

Exam Date: 27/May/2022

Exam Date	Regular Slot	Regular Slot	Regular Slot	Regular Slot	Regular Slot	System Reschedule Slot	System Reschedule Slot
27/May/2022	9:30 AM To 10:30 AM	10:45 AM To 11:45 AM	12:00 PM To 1:00 PM	1:45 PM To 2:45 AM	3:00 PM To 4:00 AM	4:15 PM To 5:15 PM	5:30 PM To 6:30 PM
28/May/2022	9:30 AM To 10:30 AM			1:45 PM To 2:45 AM		4:15 PM To 5:15 PM	5:30 PM To 6:30 PM

Daily Password: [\*\*\*\*\*] ✓

Cancel Slot | Continue

Note: You will need continuous internet connection for MS-CIT Exam.

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## Start Registration

1. Exam Date is current system date.
2. Select Exam slot (Regular Slot). Selected slot will be displayed in orange color.
3. Enter Daily Password. If Daily Password is found to be correct then Continue button will be enabled.
4. Click on Continue button to proceed further.
5. Click on Cancel Slot to cancel the selected slot.

### Note:

1. If Coordinator selects Exam Time slot as 3.00 PM To 4.00 PM and there is a pending slot of 9.30 AM To 10.30 AM or above then application displays an appropriate alert message.
2. If Daily Password is found to be incorrect then application displays an appropriate message.

# Conduct Examination (Contd.)

Selected Exam Slot will be displayed here.

## Start Registration

1. Now, after clicking on **Start Registration**, candidate registration process can start from the client PC.
2. After candidate registration is completed candidate detail card (green colour) will appear here.
3. Once all the candidates complete the registration process, click on **End Registration** to end the registration process.

The screenshot shows the MS-CIT Online Examination System interface. At the top, it displays 'MS-CIT Online Examination MAR 2022' and the date 'Friday, May 27, 2022'. The exam center is '6000 - Exam Center Six Thousand, JALGAON'. The interface includes a navigation menu on the left with options like Backup, Update Exam, Conduct Exam, Reports, Result Upload, and Surrender Exam. The main area shows 'Conduct Exam' with a 'Mock' section and a 'Regular' section. The 'Regular' section is active, showing a candidate detail card for 'SARKATE KARAN BHARAT' with a green background. The card includes details like Seat No., Language, System, Status, and Attempted Ques. Below the card, there are buttons for 'Get First Day Password', 'Reallocate Candidate', and 'Additional Day Password'. A note at the bottom states: 'Note: You will need continuous internet connection for MS-CIT Exam.' At the bottom right, it says 'Developed by PC Knowledge Center Pvt. Ltd.' and 'MSBTE ©2022'.

The **count** of total no. of Regular Candidates, System Reschedule Candidates & Absent Candidates will be displayed here.

# Conduct Examination (Contd.)

**MS-CIT** Online Examination | **MAR 2022** | Friday, May 27, 2022

6000 - Exam Center Six Thousand, JALGAON

**1 START REGISTRATION** **2 END REGISTRATION**

**CANCEL REGISTRATION** Selected Exam Slot : [ 10:45 AM - 11:45 AM ]

0 - Absent 0 - System Reschedule 1 - Regular

**1 SARKATE KARAN BHARAT R**

Seat No. : A315560882  
Language : Hindi  
System : DEV078(192.168.1.2)  
Status : Registered 04:42 PM  
Attempted Ques. : 0 O. : 0 P. : 0  
0 Mins.

Mock  
**Regular**  
Physically Challenged

Are you sure you want to End Registration?  
तुम्हाला एंड रजिस्ट्रेशन करायचे आहे हे निश्चित आहे का?  
आपको एंड रजिस्ट्रेशन करना है यह निश्चित है क्या?

Yes No

Note: You will need continuous internet connection for MS-CIT Exam.

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## End Registration

1. After clicking on **End Registration**, application will display a message as shown in the Figure.
2. Click on **Yes** to end the registration process or **No** to cancel the process.

# Conduct Examination (Contd.)

## End Registration

1. After clicking on **Yes**, application will display **End Registration Confirmation** window as shown in the Figure.
2. It will display the list of candidates that have not yet registered/present for the selected slot.
3. Enter **Controller Password**. Then **Yes** button will be enabled.
4. Click on **Yes** button to end the registration process or **No** to cancel the process.

**MS-CIT | MARV**  
Online Exam

### End Registration Confirmation

6000 - Exam Ce

Following candidates have not yet registered / present for the selected slot. By doing End Registration they will be treated as Absent for the exam event and will not be allowed to appear during this exam event.

पुढील विद्यार्थ्यांची निवडलेल्या स्लॉट साठी अजून पर्यंत नोंद / उपस्थिती झालेली नाही. एंड रजिस्ट्रेशन केल्याने ते ह्या परीक्षा इवेंट साठी अनुपस्थित समजले जातील आणि ह्या परीक्षा इवेंटला बसण्याची अनुमति त्यांना दिली जाणार नाही.

निम्नलिखित छात्र अभी तक चुने हुए स्लॉट के लिए रजिस्टर / उपस्थित नहीं हुए हैं। एंड रजिस्ट्रेशन करने के बाद ये इस परीक्षा के लिए अनुपस्थित समझे जायेंगे और इस परीक्षा में दो बारा बैठने की अनुमति उनको नहीं मिलेगी।

 Seat No -A31559810 <b>GAYAKWAD SANDIP BABARAO</b> A	 Seat No -A315560881 <b>KUTE SUREKHA SANJAY</b> A	 Seat No -A315577943 <b>MUNDHE GANESH DILIP</b> A	 Seat No -A315560880 <b>MUSALE PRATIKSHA LAXMAN</b> A
 Seat No -A31559812 <b>NEVHAL NAVNATH SADASHIV</b> A	 Seat No -A31559813 <b>SHINDE RUSHIKESH DNYANOB...</b> A		

These Candidate(s) will be marked as Absent. 6 - Absent Candidate(s)

Controller Password: [\*\*\*\*\*] ✓

**Yes** **No**

NOTE: You will need continuous internet connection for MS-CIT Exam.

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# Conduct Examination (Contd.)

## Conduct Examination

**MS-CIT** | **MAR.**  
Online Examination | 2022

Friday, May 27, 2022

6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION 3 **START EXAM**

Conduct Exam

Selected Exam Slot : [ 10:45 AM - 11:45 AM ]

6 - Absent 0 - System Reschedule 1 - Regular

1	2	3	4
<b>SARKATE KARAN BHARAT</b> R Seat No. : A315560882 Language : Hindi System : DEV078(192.168.1.2) Status : Present Attempted Ques. : 0 O. : 0 P. : 0 0 Mins.	<b>GAYAKWAD SANDIP BABARAO</b> A Seat No. : A315559810 Status : ABSENT 0 Mins.	<b>KUTE SUREKHA SANJAY</b> A Seat No. : A315560881 Status : ABSENT 0 Mins.	<b>MUNDHE GANESH DILIP</b> A Seat No. : A315577943 Status : ABSENT 0 Mins.
5	6	7	
<b>MUSALE PRATIKSHA LAXMAN</b> A Seat No. : A315560880 Status : ABSENT 0 Mins.	<b>NEVHAL NAVNATH SADASHIV</b> A Seat No. : A315559812 Status : ABSENT 0 Mins.	<b>SHINDE RUSHIKESH DNYANOB...</b> A Seat No. : A315559813 Status : ABSENT 0 Mins.	

Note: You will need continuous internet connection for MS-CIT Exam.

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1. After End Registration process, application displays the cards of candidates which are Present and Absent.

2. Click on candidate's photo to view photo clearly.

# Conduct Examination (Contd.)

MS-CIT Online Examination

MAR 2022

Friday, May 27, 2022

6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION 3 START EXAM

Conduct Exam

Selected Exam Slot : [ 10:45 AM - 11:45 AM ]

6 - Absent 0 - System Reschedule 1 - Regular

1	2	3	4
<b>SARKATE KARAN BHARAT</b> R Seat No. : A315560882 Language : Hindi System : DEV078(192.168.1.2) Status : Registered 04:42 PM Attempted Ques. : 0 O. : 0 P. : 0 0 Mins.	<b>GAYAKWAD SANDIP BABARAO</b> A Seat No. : A315559810 Status : ABSENT 0 Mins.	<b>KUTE SUREKHA SANJAY</b> A Seat No. : A315560881 Status : ABSENT 0 Mins.	<b>MUNDHE GANESH DILIP</b> Seat No. : A315577943 Status : ABSENT 0 Mins.
<b>MUSALE PRATIKSHA LAXMAN</b> A Seat No. : A315560880 Status : ABSENT 0 Mins.	<b>NEVHAL NAVNATH SADASHIV</b> A Seat No. : A315559812 Status : ABSENT 0 Mins.	<b>SHINDE RUSHIKESH DNYANOB...</b> A Seat No. : A315559813 Status : ABSENT 0 Mins.	

Note: You will need continuous internet connection for MS-CIT Exam.

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## Start Examination

1. Once the Registration process ends, Exam can be started.
2. To start exam, click on **Start Exam** from server PC.
3. Only after selecting Start Exam from server PC, Exam will begin on client PC.
4. Once exam is started from client PC, their progress will be updated on Server PC.

# Conduct Examination (Contd.)

## End Examination

1. Once the exam of all the candidates is completed, click on **End Exam** to stop the exam slot.

The screenshot shows the MS-CIT Online Examination System interface. At the top, it displays 'MS-CIT Online Examination' and 'MAR 2022'. The date is 'Friday, May 27, 2022'. The exam center is '6000 - Exam Center Six Thousand, JALGAON'. A progress bar at the top indicates the current phase is '4 END EXAM', highlighted with a yellow box and an arrow. Below the progress bar, the 'Selected Exam Slot' is '[ 10:45 AM - 11:45 AM ]'. The interface shows a grid of candidate information for seven candidates, all with a status of 'ABSENT'. The candidates are:

Seat No.	Name	Language	Status	Time
A315560882	SARKATE KARAN BHARAT	Hindi	Registered	04:42 PM
A315559810	GAYAKWAD SANDIP BABARAO		ABSENT	
A315560881	KUTE SUREKHA SANJAY		ABSENT	
A315577943	MUNDHE GANESH DILIP		ABSENT	
A315560880	MUSALE PRATIKSHA LAXMAN		ABSENT	
A315559812	NEVHAL NAVNATH SADASHIV		ABSENT	
A315559813	SHINDE RUSHIKESH DNYANOB...		ABSENT	

At the bottom, there is a note: 'Note: You will need continuous internet connection for MS-CIT Exam.' The interface also includes a sidebar with options like 'Mock', 'Regular', and 'Physically Challenged', and a video feed of a candidate.

# Conduct Examination (Contd.)

**MS-CIT** | **MAR**  
Online Examination 2022

Friday, May 27, 2022



6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION 3 START EXAM 4 **END EXAM**

Conduct Exam

Selected Exam Slot : [ 10:45 AM - 11:45 AM ]

Mock  
**Regular**

Physically Challenged



6 - Absent	0 - System Reschedule	1 - Regular	
<p>1 SARKATE KARAN BHARAT R Seat No. : A315560882 Language : Hindi System : DEV078(192.168.1.2) Status : Logged In 04:42 PM Attempted Ques. : 0 O. : 0 P. : 0 0 Mins.</p>	<p>2 GAYAKWAD SANDIP BABARAO A Seat No. : A315559810 Status : ABSENT 0 Mins.</p>	<p>3 KUTE SUREKHA SANJAY A Seat No. : A315560881 Status : ABSENT 0 Mins.</p>	<p>4 MUNDHE GANESH DILIP A Seat No. : A315577943 Status : ABSENT 0 Mins.</p>
<p>5 MUSALE PRATIKSHA LAXMAN A Seat No. : A315560880 Status : ABSENT 0 Mins.</p>	<p>6 NEVHAL NAVNATH SADASHIV A Seat No. : A315559812 Status : ABSENT 0 Mins.</p>	<p>7 SHINDE RUSHIKESH DNYANOB... A Seat No. : A315559813 Status : ABSENT 0 Mins.</p>	

Note: You will need continuous internet connection for MS-CIT Exam.

Are you sure you want to End Exam?

तुम्हाला परीक्षा संपवायची आहे हे निश्चित आहे का?

आप परीक्षा समाप्त कर रहे हैं यह निश्चित हैं क्या?

Yes

No

## End Examination alert

1. After clicking on **End Exam**, application displays a message as shown in the Figure.

# Conduct Examination (Contd.)

**MS-CIT** | **MAR** 2022  
Online Examination

6000 - Exam Center Six Thousand, JALGAON

Friday, May 27, 2022

Selected Exam Slot : [ 10:45 AM - 11:45 AM ]

1 - START REGISTRATION 2 - END REGISTRATION 3 - START EXAM 4 - END EXAM

**Conduct Exam**

Mock

Regular

Physically Challenged

Please Wait...

6 - Absent	0 - System Reschedule	1 - Regular				
1 SARKATE KARAN BHARAT R Seat No. : A315560882 Language : Hindi System : DEV078(192.168.1.2) Status : 0/50 04:42 PM Attempted Ques. : 0 O. : 0 P. : 0 1 Mins.	2 GAYAKWAD SANDIP BABARAO A Seat No. : A315559810 Status : ABSENT 0 Mins.	3 KUTE SUREKHA SANJAY A Seat No. : A315560881 Status : ABSENT 0 Mins.	4 MUNDHE GANESH DILIP A Seat No. : A315577943 Status : ABSENT 0 Mins.	5 MUSALE PRATIKSHA LAXMAN A Seat No. : A315560880 Status : ABSENT 0 Mins.	6 NEVHAL NAVNATH SADASHIV A Seat No. : A315559812 Status : ABSENT 0 Mins.	7 SHINDE RUSHIKESH DNYANOB... A Seat No. : A315559813 Status : ABSENT 0 Mins.

Note: You will need continuous internet connection for MS-CIT Exam.

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## Data Backup on Server

1. After ending the examination Data Backup will be taken on the Server machine & application will display a message (Data Backup is taken successfully on local Machine) as shown in the Figure.

# Conduct Examination (Contd.)

## Data Backup on Alternate Path

1. After ending the examination Data Backup will be taken on the Alternate Path & application will display a message (Your data Backup is also taken on Alternate Backup Path) as shown in the Figure.

**MS-CIT** | **MAR 2022** | Online Examination | Friday, May 27, 2022

6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION 3 START EXAM 4 **END EXAM**

Selected Exam Slot : [ 10:45 AM - 11:45 AM ]

Please Wait... 6 - Absent 0 - System Reschedule 1 - Regular

Seat No.	Name	Language	Status	Time
A315560882	SARKATE KARAN BHARAT	Hindi	ABSENT	04:42 PM
A315559810	GAYAKWAD SANDIP BABARAO		ABSENT	
A315560881	KUTE SUREKHA SANJAY		ABSENT	
A315577943	MUNDHE GANESH DILIP		ABSENT	
A315560880	MUSALE PRATIKSHA LAXMAN		ABSENT	
A315559812	NEVHAL NAVNATH SADASHIV		ABSENT	
A315559813	SHINDE RUSHIKESH DNYANOB...		ABSENT	

Your Data Backup is also taken on Alternate Backup Path (X:\MSCIT\_AltBackup).

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# Conduct Examination (Contd.)

6000\_SWR\_March 22\_R\_27052022.PDF - Adobe Acrobat Reader DC (64-bit)

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1 / 1 118%

**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION**  
 4TH FLOOR, GOVERNMENT POLYTECHNIC BUILDING, 49, KHERWADI, BANDRA(EAST), MUMBAI-400051  
**MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)**  
 Slot Wise Detailed Report Of Candidates (March 22)

At Exam Center : 6000-Exam Center Six Thousand  
 Exam Date & Time : 27/05/2022 / 10:45 AM

Seat No.	Candidate Name	ALC	Obj / Pra Marks		Total	Result	Schedule DT/TM	Regn DT/TM	Exam Start DT/TM	Exam End DT/TM	Elaps Mins.	Resch. Reason
A315559810	GAYAKWAD SANDIP BABARAO	Exam Center Six Thousand	0	0	0	ABS	27-May-22 10:45 AM	27-May-22 4:43 PM	27-May-22 10:45 AM	27-May-22 4:43 PM	0	
A315559812	NEVHAL NAVNATH SADASHIV	Exam Center Six Thousand	0	0	0	ABS	27-May-22 10:45 AM	27-May-22 4:43 PM	27-May-22 10:45 AM	27-May-22 4:43 PM	0	
A315559813	SHINDE RUSHIKESH DNYANOBA	Exam Center Six Thousand	0	0	0	ABS	27-May-22 10:45 AM	27-May-22 4:43 PM	27-May-22 10:45 AM	27-May-22 4:43 PM	0	
A315560880	MUSALE PRATIKSHA LAXMAN	Exam Center Six Thousand	0	0	0	ABS	27-May-22 10:45 AM	27-May-22 4:43 PM	27-May-22 10:45 AM	27-May-22 4:43 PM	0	

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## Report

1. After taking Data Backup on Server Machine & Alternate Path, Report will be generated which will display the list of Candidates which are Present & Absent.

# Reschedule Candidates

# Reschedule Candidate

## Reschedule Candidate

1. If there is a Power Failure, PC Hang or Network error problem then Candidate will be rescheduled.
2. For rescheduling candidate, user need to select **Reschedule/Regular slot** (if there is any candidate is absent for that slot then only user can select Regular slot).Then Start Registration Process.
3. Select **Exam slot** from the **System Reschedule Slot**. Selected slot will be displayed in orange color.
4. Enter **Daily Password**. If Daily Password is found to be correct then **Continue** button will be enabled.

6. Click on **Cancel Slot** to cancel the selected slot.

5. Click on **Continue** button to proceed further.

MS-CIT Online Examination MAY 2022 Wednesday, Jun 01, 2022

6000 - Exam Center Six Thousand, JALGAON

START REGISTRATION

Conduct Exam

Mock

Regular

Physically Challenged

Exam Date Regular Slot Regular Slot Regular Slot Regular Slot Regular Slot System Reschedule Slot System Reschedule Slot

01/Jun/2022 9:30 AM To 10:30 AM 10:45 AM To 11:45 AM 12:00 PM To 1:00 PM 1:45 PM To 2:45 AM 3:00 PM To 4:00 AM 4:15 PM To 5:15 PM 5:30 PM To 6:30 PM

02/Jun/2022 9:30 AM To 10:30 AM 1:45 PM To 2:45 AM 4:15 PM To 5:15 PM 5:30 PM To 6:30 PM

Daily Password \*\*\*\*\* ✓

Cancel Slot Continue

Note: You will need continuous internet connection for MS-CIT Exam.

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# Reschedule Candidate (Contd.)

## Reschedule Candidate

1. Now, after clicking on **Start Registration**, candidate registration process can start from the client PC.

The screenshot displays the MS-CIT Online Examination System interface. At the top, it shows 'MS-CIT Online Examination MAY 2022' and the date 'Wednesday, Jun 01, 2022'. The location is '6000 - Exam Center Six Thousand, JALGAON'. The interface is divided into several sections:

- Conduct Exam:** Includes options for 'Mock', 'Regular' (highlighted with a blue arrow), and 'Physically Challenged'.
- Registration Progress:** Shows '1 START REGISTRATION' and '2 END REGISTRATION' steps. A 'CANCEL REGISTRATION' button is visible.
- Selected Exam Slot:** '[ 4:15 PM - 05:15 PM ]'
- Registration Status:** A table with columns for status: '0 - Absent', '1 - System Reschedule' (highlighted in yellow), and '0 - Regular'.
- Candidate Profile:** Displays details for 'KUTE ANUSAYA GANGADHAR SR' with a photo, seat number 'A315559806', language 'English', system ID 'DEV019(192.168.1.104)', and login status '05:41 PM'. It also shows 'Attempted Ques. : 11', 'O. : 8', and 'P. : 3' with a progress bar.
- Video Feed:** A live video feed of the candidate.
- Navigation:** Includes 'Get First Day Password', 'Reallocate Candidate', and 'Additional Day Password' buttons.
- Footer:** 'Empowered by Maharashtra State Board of Technical Education' and 'Developed by PC Technowledge Center Pvt. Ltd.'.

**Note:** You will need continuous internet connection for MS-CIT Exam.

# Reschedule Candidate (Contd.)

## Reschedule Candidate

1. After starting the registration process, application will display **System Reschedule Candidate** screen as shown in the Figure.
2. Select one **reason** for reschedule Candidates from the given three options.
3. Click on **Submit** button to submit the selected reason for reschedule candidates or **Cancel** to cancel the process.

The screenshot displays the 'System Reschedule Candidate' interface. At the top, it shows 'MS-CIT MAY 2022 Online Examination' and the date 'Wednesday, Jun 01, 2022'. The main content area is titled 'System Reschedule Candidate' and contains a form for selecting a reason. The candidate's name is 'KUTE ANUSAYA GANGADHAR' and their MKCL ID is '928665198190527'. Three radio button options are provided: 'Power Failure', 'PC Hang' (which is selected), and 'Network Error'. At the bottom of the form, there are two buttons: 'Submit' and 'Cancel'. The page footer includes the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Reschedule Candidate (Contd.)

## Reschedule Candidate

MS-CIT Online Examination MAY 2022 Wednesday, Jun 01, 2022

6000 - Exam Center Six Thousand, JALGAON

1 START REGISTRATION 2 END REGISTRATION

CANCEL REGISTRATION Selected Exam Slot : [ 4:15 PM - 05:15 PM ]

0 - Absent 1 - System Reschedule 0 - Regular

Mock

Regular

Physically Challenged

1 KUTE ANUSAYA GANGADHAR SR

Seat No. : A315559806  
Language : English  
System : DEV019(192.168.1.104)  
Status : Logged In 05:41 PM  
Attempted Ques. : 11 O. : 8 P. : 3  
1 Mins.

Are you sure you want to End Registration?  
तुम्हाला एंड रजिस्ट्रेशन करायचे आहे हे निश्चित आहे का?  
आपको एंड रजिस्ट्रेशन करना है यह निश्चित है क्या?

Yes No

Note: You will need continuous internet connection for MS-CIT Exam.

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1. After Submitting the reason, click on **End Registration** to end the registration process.
2. Then application will display a message as shown in the Figure.
3. Click on **Yes** to end the registration process or **No** to cancel the process.
4. Once the registration process ends, **Exam** can be **started**.
5. When the exam of all the candidates is completed, click on **End Exam** to stop the exam slot.

6. After ending the examination, Data Backup will be taken on the Server machine & on Alternate Path.

# Reallocate Candidates

# Reallocate Candidate

## Login

1. Click on **Conduct Exam** & do Login by entering **Coordinator Password** & **Controller Password**.
2. Click on **Next** button to proceed further.

The screenshot displays the MS-CIT Online Examination System interface. The header includes the MS-CIT logo, the text 'Online Examination', the date 'MAY 2022', and the current date 'Thursday, Jun 02, 2022'. The main content area shows a 'Login' button and a 'Conduct Exam' button. The 'Conduct Exam' button is highlighted with a yellow box. Below the 'Login' button, there are three options: 'Mock', 'Regular', and 'Physically Challenged'. The 'Physically Challenged' option is selected. A yellow box highlights the password input fields for 'Coordinator Password' and 'Controller Password', both of which have green checkmarks next to them. A 'Next' button is located at the bottom right of the form, also highlighted with a yellow box. The footer contains the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE © 2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Reallocate Candidate (Contd.)

## Reallocate Candidate

1. Click on **Reallocate Candidate** to open the Reallocate Candidate Screen as shown in the Figure.

**MS-CIT** Online Examination | MAY 2022 | Thursday, Jun 02, 2022

6000 - Exam Center Six Thousand, JALGAON

### Conduct Exam

#### Reallocate Candidate

**Candidate Details** \* Compulsory Fields

MKCL Learner Code  ( Press TAB / Enter key after entering MKCL Learner Code )

Learner Name  Learner Type

**Current Schedule Details**

Scheduled Date

Scheduled Time

**New Schedule Details**

New Schedule Date

New Schedule Time

Student's Count in selected slot: 0

**Documents Submission**

Type of Document

Document Submitted By

Remark

Note: Attach scan copy of Reallocation Document for conduct of Reallocation Examination. Hard copies of Reallocation Document should be submitted to RBTE Office.

Controller Password

Get First Day Password | **Reallocate Candidate** | Additional Day Password

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# Reallocate Candidate (Contd.)

## Reallocate Candidate

1. Enter **MKCL Learner Code** of the Candidate.
2. After entering MKCL Learner Code, **Learner Name, Learner Type & Current Schedule Details** will be appeared in the respective fields.
3. Select **New Schedule Details (New Schedule Date & New Schedule Time)**. Then application will display total no. of students in the selected slot & also, it will display whether the slot is available or not.

**MS-CIT** Online Examination **MAY 2022** Thursday, Jun 02, 2022

6000 - Exam Center Six Thousand, JALGAON

### Reallocate Candidate

**Candidate Details** \* Compulsory Fields

MKCL Learner Code \*  ( Press TAB / Enter key after entering MKCL Learner Code )

Learner Name  Learner Type

**Current Schedule Details**

Scheduled Date

Scheduled Time

**New Schedule Details**

New Schedule Date \*

New Schedule Time \*

Student's Count in selected slot **8**

**Slot is Available**

**Documents Submission**

Type of Document \*

Document Submitted By \*

Remark

Note: Attach scan copy of Reallocation Document for conduct of Reallocation Examination. Hard copies of Reallocation Document should be submitted to RBTE Office.

Controller Password

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# Reallocate Candidate (Contd.)

## Reallocate Candidate

1. Select **Type of Document** that user is going to attach from the given dropdown list.
2. Then select an appropriate option from the **Document Submitted By** dropdown list which indicates that by whom the document is submitted.
3. Click on **Browse Document** button to attach the document which will state the reason for reallocation of the Candidate. (\*.jpg, \*.jpeg, \*.png) files can be attached.

**MS-CIT** | **MAY** 2022 | Thursday, Jun 02, 2022

6000 - Exam Center Six Thousand, JALGAON

### Reallocate Candidate

**Candidate Details** \* Compulsory Fields

MKCL Learner Code \* 928643163190524 (Press TAB / Enter key after entering MKCL Learner Code)

Learner Name SASANE BRAMHA DHURPAT Learner Type Regular

**Current Schedule Details**

Scheduled Date 02/Jun/2022 Scheduled Time 09:30 AM

**New Schedule Details**

New Schedule Date \* 02/Jun/2022 New Schedule Time \* 12:00 PM

Student's Count in selected slot 8 Slot is Available

**Documents Submission**

Type of Document \* Attested Copy of Hall Ticket

Document Submitted By \* Learner Parents

Remark

**Browse Document** \* Preview Document

Note: Attach scan copy of Reallocation Document for conduct of Reallocation Examination. Hard copies of Reallocation Document should be submitted to RBTE Office.

Controller Password

Reallocate Report Reallocate Candidate

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# Reallocate Candidate (Contd.)

## Reallocate Candidate

1. Enter **Remark** about reallocation of Candidate.
2. Once document is successfully attached, **Preview Document** button will be enabled. Click on it to view the attached document.
3. Enter **Controller Password**. If it is found to be correct then **Reallocate Candidate** button will be enabled.
4. Click on **Reallocate Candidate** button to reallocate the Candidate.

6000 - Exam Center Six Thousand, JALGAON

### Reallocate Candidate

**Candidate Details** \* Compulsory Fields

MKCL Learner Code \* 928643163190524 ( Press TAB / Enter key after entering MKCL Learner Code )

Learner Name SASANE BRAMHA DHURPAT Learner Type Regular

**Current Schedule Details**

Scheduled Date 02/Jun/2022 Scheduled Time 09:30 AM

**New Schedule Details**

New Schedule Date \* 02/Jun/2022 New Schedule Time \* 12:00 PM

Student's Count in selected slot 8  
Slot is Available

**Documents Submission**

Type of Document \* Attested Copy of Hall Ticket

Document Submitted By \* Learner Parents

Remark

Browse Document Preview Document

Note: Attach scan copy of Reallocation Document for conduct of Reallocation Examination. Hard copy of Reallocation Document should be submitted to RBTE Office.

Controller Password \*\*\*\*\*

Reallocation Report Reallocate Candidate

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Once the Candidate is reallocated,  
**Reallocation Report** button will be enabled.

# Reallocate Candidate (Contd.)

## Reallocate Candidate

1. After successful reallocation of the Candidate, application will display a message (Candidate is Reallocated) as shown in the Figure.

The screenshot displays the MS-CIT Online Examination System interface. The header includes the MS-CIT logo, the date 'MAY 2022', and the current date 'Thursday, Jun 02, 2022'. The exam center is identified as '6000 - Exam Center Six Thousand, JALGAON'. The main section is titled 'Reallocate Candidate' and contains several form fields:

- Candidate Details:** MKCL Learner Code (928643163190524), Learner Name (SASANE BRAMHA DHURPAT), and Learner Type (Regular).
- Current Schedule Details:** Scheduled Date (02/Jun/2022) and Scheduled Time (09:30 AM).
- New Schedule Details:** New Schedule Date (02/Jun/2022) and New Schedule Time (12:00 PM).
- Documents Submission:** Type of Document (Attested Copy of Hall Ticket), Document Submitted By (Learner Parents), and a Remark field.

A confirmation message 'Candidate is Reallocated.' is displayed in a dark box with a 'Close' button. A yellow arrow points from the text in the adjacent list to this message. The interface also includes a sidebar with navigation options like 'Backup', 'Update Exam', 'Conduct Exam', 'Reports', 'Results Upload', and 'Surrender Exam'. The footer contains the MSBTE logo, the text 'Empowered by Maharashtra State Board of Technical Education', the copyright notice 'MSBTE ©2022', and the developer information 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Reallocate Candidate (Contd.)

## Reallocation Report

1. Click on **Reallocation Report** button to display the report of candidate reallocation.

6000\_REA\_May 22\_928643163190524\_02062022\_SCHEDULE.PDF - Adobe Acrobat Reader DC (64-bit)

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Home Tools 6000\_REA\_May 22... x Sign In

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MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)  
Candidate Re-allocate Details (May 22)

Sr.#	MKCL Learner Code	Learner Name	Old Exam Slot Date & Time	New Exam Slot Date & Time
1	928643163190524	SASANE BRAMHA DHURPAT	02/Jun/2022 09:30 AM	02/Jun/2022 12:00 PM

Documents Submitted : Attested Copy of Hall Ticket  
Documents Submitted By : Learner Parents  
Remark :

Local Controller of Examination Seal of the Exam Center Head of the Exam Center

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# Result Upload

## Result Upload

1. When Click on Result Upload this screen is shown, enter valid Coordinator and Controller password then Next button will be enabled.

MS-CIT Online Examination MAY 2022 Saturday, Jun 11, 2022

6000 - Exam Center Six Thousand, JALGAON

Login

Coordinator Password  ✓

Controller Password  ✓

Next

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2. When Click on Next button Result/Collage Upload screen is shown.
3. In Candidate Statistics column Total candidate schedule for exam list display.

MS-CIT Online Examination MAY 2022 Saturday, Jun 11, 2022

6000 - Exam Center Six Thousand, JALGAON

Result/Collage Upload

Candidate Statistics

Total candidates scheduled for Exam	
11/jun/2022	49
12/jun/2022	4
Total Candidates : 53	

Exam Date Select Exam Date

Upload Result data Upload Collage data Get next day Password

Start Upload

Steps to get Next Day Password

1. Select Exam Date
2. Click on Start Upload
3. When all exam slots are conduct then it will generate Next Day Password

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# Reports

# Reports

## Reports

1. Click on **Reports** to display various reports related to the Exam Event.

The screenshot shows the MS-CIT Online Examination System interface. The header includes the MS-CIT logo, 'MAY 2022', and the date 'Wednesday, Jun 01, 2022'. The main content area is titled '6000 - Exam Center Six Thousand, JALGAON'. A sidebar on the left contains navigation options: Backup, Update Exam, Conduct Exam, Reports (highlighted with a yellow box and arrow), Result Upload, Surrender Exam, Help, and Info. The main content area lists several report types: Attendance Report, Slot-Wise Report, Provisional Certificate, Center-Wise Report, Day-Wise Report, and Rescheduled/Re-allocation Report. The footer contains the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Reports (Contd.)

## Slot-wise Report

1. Select **Exam Type** from the dropdown list to display the Slot-wise Report.
2. After selecting Exam Type, exam date and slot time will be displayed.

MS-CIT Online Examination MAY 2022  
6000 - Exam Center Six Thousand, JALGAON  
Wednesday, Jun 01, 2022

Center Details  
Center Code : 6000  
Center Name : Exam Center Six Thousand

Exam Type: Select Exam Type  
Select Exam Type  
Regular  
Physically Challenged

Select Exam Type to view Slot-Wise Report

Slot-Wise Report

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## Slot-wise Report

3. Select the slot from the displayed list.
4. Click on **Slot-Wise Report** button to save the Slot-Wise Report.

MS-CIT Online Examination MAY 2022  
6000 - Exam Center Six Thousand, JALGAON  
Wednesday, Jun 01, 2022

Center Details  
Center Code : 6000  
Center Name : Exam Center Six Thousand  
Exam Type : Regular

Select Exam Type to view Slot-Wise Report

Sr.#	Exam Date	Exam Time
<input checked="" type="checkbox"/> 1	01/06/2022	9:30 AM
<input checked="" type="checkbox"/> 2	01/06/2022	4:15 PM

Slot-Wise Report

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# Reports (Contd.)

**MS-CIT** Online Examination **MAY 2022** Wednesday, Jun 01, 2022

6000 - Exam Center Six Thousand, JALGAON

### Slot-Wise Report

Center Details

Center Code : 6000 Exam Type : Regular

Center Name : Exam Center Six Thousand

Select Exam Type to view Slot-Wise Report

Sr.#	Exam Date	Exam Time
<input checked="" type="checkbox"/> 1	01/06/2022	9:30 AM
<input checked="" type="checkbox"/> 2	01/06/2022	4:15 PM

Your Slot-Wise Report is saved in your Documents & Reports Folder in May 22\slot-wise Report.

Close

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## Slot-Wise Report

1. After clicking on **Slot-Wise Report** button, application will display a message (**Your slot-wise Report is saved in your Documents and Reports Folder in May 22\slot-wise Report**) as shown in the Figure.
2. The report will be saved in the specified folder.

# Reports (Contd.)

## Provisional Certificate

1. Select **Exam Type**.
2. After selecting Exam Type, Exam Date & Exam Time fields will be enabled.
3. Select **Exam Date**.
4. Select **Exam Time**.
5. After selecting criteria of exam slot, the list of candidates will be displayed which are appeared for the selected slot. Then select the candidate name.
6. Click on **Provisional Certificate** button to display the provisional certificate of the selected candidate.

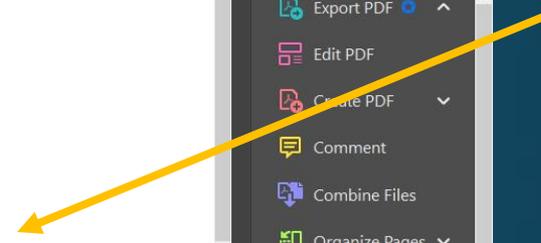
The screenshot displays the 'Provisional Certificate' report generation interface. The main header shows 'MS-CIT MAY 2022' and '6000 - Exam Center Six Thousand, JALGAON'. The date is 'Wednesday, Jun 01, 2022'. The sidebar on the left contains navigation options: Backup, Update Exam, Conduct Exam, Reports, Result Upload, and Surrender Exam. The 'Reports' section is active, showing options for Attendance Report, Slot-Wise Report, Provisional Certificate, Center-Wise Report, Day-Wise Report, and Rescheduled/Re-allocation Report. The 'Provisional Certificate' report is selected. The main panel shows the 'Selection Criteria of exam slots for Provisional Certificate' with three dropdown menus: Exam Type (Regular), Exam Date (01/Jun/2022), and Exam Time (04:15 PM). Below this, a table displays the list of candidates for the selected slot. The table has columns for Sr.#, Exam Date, Exam Time, Registration Code, and Candidate Name. The first row is selected, showing Sr.# 1, Exam Date 01/06/2022, Exam Time 4:15 PM, Registration Code 928665198190527, and Candidate Name KUTE ANUSAYA GANGADHAR. A 'Provisional Certificate' button is located at the bottom right of the table.

Sr.#	Exam Date	Exam Time	Registration Code	Candidate Name
<input checked="" type="checkbox"/> 1	01/06/2022	4:15 PM	928665198190527	KUTE ANUSAYA GANGADHAR

# Reports (Contd.)

## Provisional Certificate

1. After clicking on **Provisional Certificate** button, application will display the provisional certificate of the selected candidate as shown in the Figure.



### PROVISIONAL STATEMENT OF MARKS



This is to mention that Mr./Ms. **KUTE ANUSAYA GANGADHAR**  
of Exam Center Six Thousand ,JALGAON  
having Seat No. **A315559806** has appeared for MS-CIT Exam on 01-Jun-2022 from 04:15 PM to 05:15 PM  
at Exam Center Six Thousand ,JALGAON

*Details of Marks obtained are as follows :*

Section	Section Name	Marks Obtained	Maximum Marks	Result
I	Learning Process	44	50	PASSED
II	Final Examination	4 (Obj:4)-(Prac:0)	50	FAILED

# Reports (Contd.)

## Center-Wise Report

1. Center-Wise Report will be saved at the specified location.
2. Click on **Center-Wise Report** button to display center-wise candidate result.

The screenshot displays the MS-CIT Online Examination System interface. The header includes the MS-CIT logo, 'MAY 2022', and the date 'Wednesday, Jun 01, 2022'. The main content area is titled '6000 - Exam Center Six Thousand, JALGAON'. On the left, a sidebar lists various report types: Attendance Report, Slot-Wise Report, Provisional Certificate, Center-Wise Report (highlighted with a blue arrow), Day-Wise Report, and Rescheduled/Re-allocation Report. The main area shows a 'Center-Wise Report' button, which is highlighted with a yellow box. A yellow box with an arrow points to the text: 'Center-Wise Report is saved at C:\Program Files (x86)\MS-CIT Online Exam\ Documents & Reports Folder'. Another yellow box with an arrow points to the 'Center-Wise Report' button. The footer contains the text 'Empowered by Maharashtra State Board of Technical Education', 'MSBTE ©2022', and 'Developed by PC Technowledge Center Pvt. Ltd.'.

# Reports (Contd.)

## Center-Wise Report

1. After clicking on **Center-Wise Report** button, Center-wise candidate result will be displayed as shown in the Figure.

6000\_CWR\_May 22\_01062022.PDF - Adobe Acrobat Reader DC (64-bit)

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Home Tools 6000\_PRO\_May 22... 6000\_CWR\_May 2... x

118%

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**MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)**  
Candidate Result (May 22)

ALC Code - ALC Name : 6000 - Exam Center Six Thousand  
ALC Address : Nagar Sathe Marg, Multimedia Annexe

Sr.#	Seat No.	Candidate Name	Objective out of 15	Practical out of 35	Total out of 50	% of Marks	Result
1	A315559806	KUTE ANUSAYA GANGADHAR	4	0	4	8 %	FAILED

Print Date : 01/06/2022 ATC- wise Result for Exam

# Reports (Contd.)

**MS-CIT** | MAY 2022  
Online Examination

6000 - Exam Center Six Thousand, JALGAON

Wednesday, Jun 01, 2022

Reports

- Attendance Report
- Slot-Wise Report
- Provisional Certificate
- Center-Wise Report
- Day-Wise Report**
- Rescheduled/Re-allocation Report

Day-Wise Report is saved at  
C:\Program Files (x86)\MS-CIT Online Exam\  
Documents & Reports Folder

Day-Wise Report

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## Day-Wise Report

1. Day-Wise Report will be saved at the specified location.
2. Click on **Day-Wise Report** button to display the Day-wise summary report of the candidates.

# Reports (Contd.)

## Center-Wise Report

1. After clicking on **Day-Wise Report** button, the Day-wise summary report of candidates will be displayed as shown in the Figure.

6000\_DWR\_May 22.PDF - Adobe Acrobat Reader DC (64-bit)

File Edit View Sign Window Help

Home Tools 6000\_DWR\_May 2... x

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**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION**  
4TH FLOOR, GOVERNMENT POLYTECHNIC BUILDING, 49, KHERWADI, BANDRA(EAST), MUMBAI-400051

**MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)**

**Day Wise Summary Report of Candidates (May 22)**

Exam Center : 6000 - Exam Center Six Thousand

Exam Date	Candidates Schedule	Candidates Appeared	Passed	Failed	Rescheduled	Absent	RHR
01-Jun-2022	46	1	0	1	0	9	0
02-Jun-2022	7	0	0	0	0	0	0
<b>TOTAL</b>	<b>53</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>9</b>	<b>0</b>

# Reports (Contd.)

**MS-CIT** Online Examination **MAY 2022** Wednesday, Jun 01, 2022

6000 - Exam Center Six Thousand, JALGAON

**Rescheduled/Re-allocation Report**

Center Details

Center Code : 6000  
Center Name : Exam Center Six Thousand

Rescheduled Report Re-allocated Report

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## Rescheduled / Re-allocation Report

1. This screen will display the Center Details (Center Code & Center Name).
2. If Candidate is Re-scheduled then **Rescheduled Report** button will be enabled, otherwise it will be disabled.
3. Click on **Rescheduled Report** button to display the report for rescheduled candidates.
4. If Candidate is re-allocated then **Re-allocated Report** button will be enabled, otherwise it will be disabled.

# Reports (Contd.)

## Rescheduled / Re-allocation Report

1. After clicking on **Rescheduled Report** button, the Rescheduled Candidate list will be displayed as shown in the Figure.

6000\_RES\_May 22.PDF - Adobe Acrobat Reader DC (64-bit)

File Edit View Sign Window Help

Home Tools 6000\_RES\_May 22.... \* Sign In

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**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION**  
4TH FLOOR, GOVERNMENT POLYTECHNIC BUILDING, 49, KHERWADI, BANDRA(EAST), MUMBAI-400051  
**MAHARASHTRA STATE CERTIFICATE IN INFORMATION TECHNOLOGY (MS-CIT)**  
Reschedule Candidate List (May 22)

Exam Center : 6000 - Exam Center Six Thousand  
Address : Nagar Sathe Marg, Multimedia Annexe

Sr.#	Seat No/ Candidate Name	ALC Code/ ALC Name	Scheduled Date/Time	Rescheduled Date/Time	Obj.	Pra.	Marks Scored	Result	Reschedule Reason
1	A315559806 KUTE ANUSAYA GANGADHAR	6000 Exam Center Six Thousand	01/06/2022 09:30 AM	01/06/2022 04:15 PM	4	0	4	FAIL	PC Hang

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- Organize Pages
- Compress PDF
- Redact
- Prepare Form
- Request E-signat...
- Fill & Sign
- Send for Comme...
- More Tools

# Other Options

## Other Options

1.  **Bell icon:** Click on Bell icon to display notifications.
2.  **Logout icon:** Click on Logout icon to log the user from application.

# Thank you